

AGENDA

NORTHERN INYO HEALTHCARE DISTRICT BOARD OF DIRECTORS REGULAR MEETING

June 20, 2018 at 5:30 p.m.

In the Northern Inyo Hospital Board Room at 2957 Birch Street, Bishop, CA

1. Call to Order (at 5:30 pm).
2. At this time persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board (*Members of the audience will have an opportunity to address the Board on every item on the agenda. Speakers are limited to a maximum of three minutes each.*)
3. New Business
 - A. District Board Resolution 18-03, *Consolidation of Election (action item).*
 - B. District Board Resolution 18-04, *Appropriations Limit for 2018 (action item).*
 - C. Operating budget for 2018/2019 Fiscal Year (*action item*).
 - D. Recommended Funding for NIHD Retirement Plan, 2018/2019 Fiscal Year (*action item*).
 - E. Board of Directors Policy and Procedure approval, *NIHD Board Meeting Minutes (action item).*
 - F. Board of Directors Policy and Procedure Approval, *NIHD Board of Director Meetings/Brown Act Compliance (action item).*
 - G. Process for appointing Board members to vacant seats (*discussion item*).
 - H. Telework Program Policy (*action item*).
 - I. Workplace Violence Prevention Policy (*action item*).
 - J. Emergency Department Level of Care Assessment Policy and Procedure (*action item*).
 - K. Carrier Chiller Replacement (*action item*).
 - L. Grant application for adolescent and reproductive health education (*action item*).
 - M. Strategic Plan presentation format for Fiscal Year 2018/2019 (*information item*).
 - N. 2013 CMS Survey Validation Monitoring quarterly report (*action item*).

Consent Agenda (action items)

4. Approval of minutes of the May 16 2018 regular meeting
5. Financial and Statistical reports as of April 30 2018
6. Policy and Procedure annual approvals

7. Chief of Staff Report; Richard Meredick, MD:

A. Policies/Procedures/Protocols/Order Sets (*action items*):

1. *Medical Ethics Referrals and Consultations*
2. *Medical Staff and Allied Health Professional Educational Requirements*
3. *Adult Immunization in the Healthcare Worker*
4. *Aerosolized Transmissible Disease Exposure Plan/Respiratory Protection Program*
5. *Bloodborne Pathogen Exposure Control Plan*
6. *Emergency Management Plan*
7. *Emergency Room Overcrowding*
8. *Evaluation of Pregnant Patients in the Emergency Department*
9. *Infection Prevention Plan*
10. *Process for Amendment to Protected Health Information*
11. *Process for Auditing of Physician In-house/Office Records*
12. *Record Retention, Destruction and Disposal of Protected Health Information*
13. *Rejected Specimens Acceptability and Rejection*
14. *Role of Microbiology n Infectious Disease Control*
15. *Safe Injection Practices*
16. *Scope of Anesthesia Practice*
17. *Toy Cleaning*
18. *Trauma Patient Care in the Emergency Department*
19. *Trophon Environmental Probe Reprocessor (EPR)*
20. *Wild Iris Services (Victims Services)*
21. *DI – CT Contrast Administration*
22. *DI – CT Radiation Safety Policy*
23. *DI – Monitoring and Minimizing Radiation Exposure for the Occupation*
24. *DI NM Daily Area Surveys*
25. *DI NM General Rules for the Safe Use of Radioactive Materials*
26. *DI NM Radioactive Package Receipt*
27. *Diagnostic Imaging – Monitoring and Documentation of Fluoroscopic Quality Control*
28. *Diagnostic Imaging – Scope of Services*
29. *Diagnostic Imaging – Ultrasound, Intimate Exams*

30. *Diagnostic Imaging Department Orientation and Competency*

31. *Diagnostic Imaging X-Ray Protocols Procedure*

32. *Diagnostic Mammography – 3D*

33. *Premedication for Radiographic Contrast Sensitivity*

34. *Ultrasound – Scope of Practice Procedure*

B. Nurse Practitioner and Certified Nurse Midwife Standardized Procedures (*action items*):

1. General Policy
2. Adult Health Maintenance Policy
3. Management of Acute Illness Policy
4. Management of Chronic Illness Policy
5. Emergency Care Policy
6. Laboratory and Diagnostic Testing Policy
7. Minor Surgical Procedures Policy
8. Management of Minor Trauma Policy
9. Well Child Care Policy for the Nurse Practitioner

C. Service Chiefs and Medical Staff Officers for the 2018-2019 Medical Staff year (*action items*):

1. Chief of Staff – *Allison Robinson, MD*
2. Vice Chief of Staff – *Will Timbers, MD*
3. Immediate Past Chief of Staff – *Richard Meredick, MD*
4. Member-at-Large – *Joy Engblade, MD*
5. Chief of Emergency Room Service – *Sierra Bourne, MD*
6. Chief of Medicine/Intensive Care Service – *Nickoline Hathaway, MD*
7. Chief of Obstetrics – *Martha Kim, MD*
8. Chief of Pediatrics – *Charlotte Helvie, MD*
9. Chief of Radiology – *Edmund Pillsbury, MD*
10. Chief of Surgery – *Jeanine Arndal, MD*

D. Rural Health Clinic Critical Indicators 2018 (*action item*).

E. Medical Staff Appointments/Privileges (*action items*):

1. Daniel K. Davis, MD (*orthopedic surgery*) – Provisional Consulting Staff
2. John Adam Hawkins, DO (*emergency medicine*) – Provisional Active Staff

F. Temporary Privileges – Locum Tenens (*action items*)

1. Akash Rusia, MD (*internal medicine*) – temporary privileges
2. Chibao Nguyen, DO (*internal medicine*) – temporary privileges

3. Chivonne Harrigal, MD (*breast imaging*) – temporary privileges

G. Additional Privileges (*action items*):

1. Robert Nathan Slotnick, MD (*perinatology*) – addition of cervical cerclage privileges
2. Thomas Boo, MD (*family medicine*) – addition of outpatient family medicine privileges to work in the RHC.

H. Telemedicine Staff Appointment/Privileges – Proxy Credentialing (*action item*):

As per the approved Telemedicine Physician Credentialing and Privileging Agreement, and as outlined and allowed by 42CFR 482.22, the Medical Staff have chosen to recommend the following practitioners for Telemedicine privileges relying upon Adventist Health's credentialing and privileging decisions.

1. Sheila Lezcano, MD (*Endocrinology*) – Adventist Health, Telemedicine Staff

8. Reports from Board members (*information items*).

9. Adjournment to closed session to/for:

- A. Discussion of Labor Negotiations; Agency Designated Representative: Kevin Dale; Employee Organization: AFSCME Council 57 (*pursuant to Government Code Section 54957.6*).
- B. Discuss trade secrets, new programs and services (estimated public session date for discussion yet to be determined) (*Health and Safety Code Section 32106*).
- C. Confer with Legal Counsel regarding pending and threatened litigation, existing litigation and significant exposure to litigation, 4 matters pending (*pursuant to Government Code Section 54956.9*).
- D. Discussion of a personnel matter (*pursuant to Government Code Section 54957*).
- E. Discussion of real estate negotiation (*pursuant to Government Code Section 54956.8*).

10. Return to open session and report of any action taken in closed session.

11. Adjournment.

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.